

Veronica Perez

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EDUCATION

Master of Business Administration (MBA) <i>University of Florida</i>	Aug 2022 GPA 3.3
Bachelor of Science, Mechanical Engineering <i>Florida Polytechnic University</i>	May 2018 GPA 3.4

WORK EXPERIENCE

Construction Engineering Inspector <i>Polk County (Bartow, FL)</i>	Feb 2021 – Present
<ul style="list-style-type: none">• Train lower level staff and facilitate leadership meetings and presentations• Manage project execution to ensure adherence to plan, schedule and scope• Monitors project budget and review and approve invoices from contractors• Ensure compliance with construction specifications and verify and manage materials	
Design Engineer <i>RK&K (Tampa, FL)</i>	April 2018 – Dec 2020
<ul style="list-style-type: none">• Developed and review design plans for roadway and drainage projects using CAD• Prepared project documentation and budgets for contracts and proposals / RFIs• Assisted Project Managers in preparing project scope and estimates for design-build projects	
Construction Intern <i>Florida Department of Transportation (FDOT) (Bartow, FL)</i>	Jan 2017 – May 2017
<ul style="list-style-type: none">• Monitored sampling of asphalt and concrete materials, and certified requirements were met• Attended project meetings and supervised field visits to verify project progress	

LEADERSHIP & VOLUNTEER EXPERIENCE

Leadership Coach - Society of Women Engineers (SWE)	Sep 2019 – Present
<ul style="list-style-type: none">• Lead trainings and mentor to SWE Collegiate Sections around the United States• Keynote Speaker at the Society of Women Engineers (SWE) Conference	
Student Body President - Student Government Association (SGA)	April 2015 – April 2017
<ul style="list-style-type: none">• Managed tasks and events, allocated funds, and represented students at University meetings	
Volunteer Child Advocate - Guardian ad Litem	Aug 2016 - Present
<ul style="list-style-type: none">• Visit children that are currently in DCF system, and help parents with reunification goals	

CERTIFICATES & SKILLS

- Fluent in Spanish
- Interpersonal skills
- Microsoft 365 (Excel, PowerPoint, etc.)
- AutoCAD, 3D modeling
- Procore, Bluebeam
- OSHA 30 Hour