

Adam Yetzer

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CAREER FOCUS

Results-driven professional with a strong background in maintenance, facilities management, project management and strategic planning seeking to bring talent and vision to a respected organization.

CORE QUALIFICATIONS

- Case Study Analysis, Industry Analysis, Strategic Analysis, 5C Analysis, Market Demand Analysis
- Service Blueprinting, Break-Even Volume & Sales Calculations, Customer Lifetime Value Calculations
- Project Management
- Facilities Management
- Electrical/Mechanical installation
- Staff Development
- Customer Service
- Safety Management

SKILLS SUMMARY

- Twenty years in a highly diversified and essential service role spanning commercial, industrial, and hospitality industries.
- Excellent interpersonal skills with history as a valuable team member.
- Effective interface and communication with people from a wide range of disciplines, i.e., aerospace, government, healthcare, military, hospitality, and commercial environments.
- Creative problem solving skills with the ability to articulate goals and accomplish objectives efficiently and transparently to the customer.
- Ability to manage priorities with a demonstrated capability to drive tasks to completion and adapt to changes.
- Demonstrated professional growth, with progressive responsibilities and leadership roles.

EMPLOYMENT

HOLIDAY BUILDERS – MELBOURNE, FLORIDA

Construction Manager, 2020- Present

- Responsible for overseeing multiple projects at a time.
- Establish communication with clients before construction and during project through bi-weekly reports.
- Review plans and contracts to coordinate and track construction progress. Set up schedules and manage all sub-contractors throughout the building process to ensure project remains consistent and on schedule.
- Arrange inspections and meet with inspectors at each necessary phase of construction.

References available upon request

- Liaise with Health Department during installation of in-ground septic systems.
- Participate in company-wide internal meetings and the decision-making process in preventing and resolving issues to maintain client satisfaction. Provide weekly progress reports.
- Ensure all building codes and requirements are met.
- Ensure projects run smoothly through foresight and risk management.

BLUE MOON CONSTRUCTION & MAINTENANCE (ELITE ISLAND RESORTS) – ANTIGUA, W.I.

Facilities & Construction Manager, 2016 – 2020

- Participated in the development, recommendation, and administration of policies, procedures and processes in support of facility and construction operations. Participated in the design, review, and planning of new construction and remodeling projects; and performed and/or managed related work as required. Managed three Maintenance Managers across three island resorts. Responsible for budget, vendor selection, and management.
- Infrastructure planning and installation.
- Established and monitored the preventative maintenance program and processes and facility inspection processes for on-going review of maintenance work.
- Managed the day-to-day operations of grounds and building maintenance activities. Responded to inquiries and requests for service from staff and guests. Scheduled, assigned, reviewed, and supervised the work of all employees in Facilities Management representing a variety of work skills necessary for the maintenance and repair of the resort's facilities, buildings, grounds, and equipment;
- Managed a maintenance crew of 75+ individuals in support of three year-round resorts consisting of 400 rooms, 6 RO water plants, 16 beach wells, 2 sewage treatment plants, 6 generators, 12 restaurants, 90+ acres of grounds and landscaping, and 57 swimming pools. Responsible for utility infrastructure, facility systems, and locksmithing. Crew consisted of electricians, HVAC technicians, general maintenance, plumbers, carpenters, and groundskeepers.
- Evaluated technical skills, trained, disciplined and recommended dismissal of staff as necessary.

Head Electrician, 2016 – 2020

- Supervise and maintain all major electrical systems across the Elite Island Resorts group of companies locally and internationally.
- Diagnose, troubleshoot identify, and resolve electrical issues ranging from the 11,000-volt utility mains to low voltage distribution. Lights, equipment, etc.

NEXT INTERNATIONAL LTD. - ANTIGUA, W.I.

Maintenance Manager, 2015 – 2016

- Trained, supervised and coordinated the activities of maintenance team members. Ensured the operational efficiency and safety of electrical and mechanical systems through preventive maintenance and corrective actions.
- Implemented workplace safety policies, standards, and processes.

Adam D. Yetzer (continued)

- Managed 3rd party vendor bids and activities

COMPUTER SCIENCES RAYTHEON – PATRICK AIR FORCE BASE, FLORIDA (STATIONED IN ANTIGUA)

HVAC/R Technician, 2007 – 2015

- Installed, maintained, and repaired HVAC systems including 80 and 120-ton chillers
- Identified maintenance risks and implemented preventive maintenance measures
- Trained as fire alarm system technician supporting Edwards (GE Securities), Siemens, Simplex systems and Monaco reporting system
- Trained as locksmith for general locksmithing, high security locks, and GSA certification to inspect safes/vaults
- Responsible for electrician tasks to include preventative maintenance on electrical systems ranging from 110-480 volt

ADVANCED ELECTRICAL INSTALLATIONS – TITUSVILLE, FLORIDA

Estimator/Foreman, 2004 – 2007

- Estimated the cost of electrical installations by analyzing blueprints to determine the electrical needs of various projects. Prepared project bids to increase company profitability. Ran teams of Electricians to the completion of projects.

Journeyman Electrician, 2001 – 2004

- Performed all tasks associated with Electrical Construction i.e., conduit bending and running, wire pulling, panelboard terminations, transformer hook up device and lightening installation, underground duct bank installation, airport taxiway lighting etc.
- Space planning to include slab layout and stub ups. Installation and maintenance of fire alarms, security systems, master control centers, and substations/transformer secondary work. Installation and maintenance of facility battery backup systems.
- Performed electrical tasks on Ascension Island to include installation of fire alarm systems and various electrical projects.

MIL-CON – MERRITT ISLAND, FLORIDA

Apprentice 2001

- Electrician's assistant apprenticed under Licensed Electrician while attending Electrical School

EDUCATION

- Siemens Fire Alarms and Security Services School | U.S. Licensed Fire Alarms and Security Systems Technician Training | April 2012
- LSI | U.S. Licensed Lock, Safe and Vault Technician Training | August 2008
- GE Securities | U.S. Licensed Fire Alarms and Security Systems Technician Training | August 2007

- Baker Brothers | HVAC 608 and EPA Certification and License | May 2007
- Associated Builders and Contractors Trade School | August 2001 – May 2004
- Titusville High School | Diploma | May 2000

TRAINING

- First Aid, First Responder, CPR - Annually
- USAF Environmental Safety and Awareness - Annually
- GSA Inspector | 2008-2016
- Edwards/ GE Security Technician | 2009
- Siemens Technician | 2009
- GSA Lock Safe and Vault Technician | 2008
- ASSA High Security Locks Certification | 2008
- Kaba Mas Certification | 2008
- OSHA Hazardous Operations Training | 2007
- Asbestos Awareness and Abatement | 2007
- Journeyman HVAC Technician | 2007
- Nations Rent Certified forklift, lull, scissor lift, man lift, and high reach operator | 2005
- Raychem HV Splicing Certificate | 2004
- OSHA 40 | 2004
- Journeyman Electrician | 2003

RECOGNITION

- Above and beyond CSR Awards, 2007, 2008 (2), 2012
- Grail Launch, 2011 – Outstanding critical facility support
- Tradewinds Exercise, 2010 – Outstanding logistical support