

Yahya Usmani

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4199 N 76th Ave Hollywood, FL 33024

Certified General Contractor CGC

Florida International University, Miami, FL, USA
Master of Science in Construction Management

Mehran University of Engineering & Technology, Pakistan
Bachelor of Civil Engineering

SKILLS & SOFTWARES:

- Primavera Project Management (P6)
- Procore Project management
- On screen Take off
- VU 360 Estimation software
- HCSS Heavy Bid
- Microsoft Office.
- AutoCAD
- Timberline/SAGE 100
- Blue Beam

PROFESSIONAL EXPERIENCE:

Assistant Project Manager
Marker Construction Group

Jun 2019 – Sept 2020

- Manage all site and building permits and permit closeouts.
- Coordinate drawings from (5) different design teams.
- Prepare cost, time and labor estimates.
- Reviewing bid proposals and assisting project team with most responsive bidders.
- Preparing schedule of values for all trades.
- Managed (4) owner contracts at one time.
- Create project budgets.
- Review sub-contracts and specifications
- Prepare and analyze scopes of work for all trades.
- Performed 90-day project buy out to achieve buyout savings.
- Prepare, review and distribute RFIs and submittals.
- Coordination and follow-ups with sub-contractors & vendors on critical long lead items.
- Project Financial Analysis
- Preconstruction Coordination
- Project Scheduling
- Project Administration, Operations, and Close-out
- Promote Customer and Community Relations
- Change order management and review.
- Evaluate, review and track submittals and shop drawings.
- Review, negotiate and manage sub-contracts.
- Document Controlling for (4) owner contracts at one time.
- Prepare and analyze scopes of work for all project trades including MEPs & finishes.
- Primavera P6 project scheduling and Microsoft project.
- Subcontractor payment application review
- Conduct sub-contractor meetings
- Prepare & distribute meeting minutes.
- Complete project close out and O&M manuals. Compilation of the final warranty books for Owners.
- Schedule trainings for owners' staff for various MEP systems.

- Manage the Quality Assurance/Quality Control (QA/QC) program.
- Prepare and track observations and issuing compliance notices to the sub-contractors and vendors.
- Confirm contract compliance.
- Drawings management.

Projects:

East Love Street Project ,Jupiter FL- \$15MM

Vero Beach Toyota Car Dealership Renovations, Vero Beach FL- \$3.2MM

3030 North Ocean Drive, Ft. Lauderdale, FL \$20MM- 4 story high end apartment buildings

Assistant Project Manager

Nov 2017- June 2019

Thornton Construction Company Inc.

- Administer document control for \$7 million worth of projects for Florida International University & Miami Dade College.
- Analyze and negotiate change orders.
- Fulfill project buyout saving goals.
- Evaluate and track submittals and shop drawings.
- Prepare and monitor sub-contract requests.
- Prepare and analyze scopes of work for all project trades including MEPs & finishes.
- Review payment applications.
- Responsible for compiling, tracking and distributing RFIs, project schedules, safety reports, project progress report, drawings, specifications.
- Prepare and assess project schedules on Primavera P6.
- Monitor and update progress on P6 schedules.
- Prepare project start-up budgets.
- Assess value engineering options based on client needs.
- Prepare and review MOT plans.
- Resolve conflicts in timely manner.
- Prepare and manage change orders.
- Conduct safety meetings with all project stake holders.
- Conduct OAC meetings. Prepare and distribute meeting minutes.
- Conduct bi-weekly progress meetings with project executives. Prepare and distribute meeting minutes.
- Closing out projects.
- Ensure effective project coordination.
- Verify all the critical activities are on budget and on time.
- Evaluate project logistics.
- Coordinate MEP trainings with end users.
- Ensure on time delivery of long lead items.
- Review and monitor safety issues based on safety reports.
- Prepare & monitor permit applications.

Projects:

Florida International University (FIU) Baseball Stadium Renovations \$1.8MM

FIU OE Labs Renovations \$860,000

FIU Panther Hall Renovations \$600,000

FIU Fallen Hero Memorial \$250,000

FIU VH Building Structural Repairs \$690,000

FIU MMC Diesel Fuel Tanks \$1.1MM

Miami Dade College (MDC) Kendall Campus Parking Garage Bldg. L Renovations \$3.2MM

MDC Inter American Campus Cloud 9 Build Out Project \$1.8MM

Thornton Construction Company Headquarters \$900,000

Estimator – Project Engineer

July 2015- Nov 2017

Shoreline Foundation Inc.

SFI Inc is a leading contractor in heavy marine, civil construction and deep foundations company of South Florida

- Prepare, submit and monitor bid packages and proposals.
- Review and analyze sub-contractor proposals and change orders with project manager.
- Review submittals in compliance with specifications and drawings.
- Prepare project schedules on P6.
- Conduct site visits, analyze site conditions, attend pre-bid meetings across Florida.
- Prepare and monitor RFIs and submittals
- Coordinate site meetings and prepare meeting minutes.
- Attend OAC meetings.
- Recommend alternates based on value engineering, client needs and availability of materials.
- Responsible for quantity take-offs using VU 360, on-screen takeoff.
- Professional knowledge of all the marine and heavy civil equipment including barges, cranes, tugboats, sheet piles, concrete pile hammers, earth moving machinery, diving crews.
- Fully aware of production rates of the land and water-based piling crews.
- Assist project managers in preparing daily progress reports.

Project:

G-103 Water Control Structure, Orlando, FL \$3.2MM

Knight's Key Pedestrian Underpass, Key West, FL \$1.9MM

U.S. Coast Guard Base Miami Dredge CGC Hudson, Miami FL \$250,000

Coastal Towers Condominium Marina Project, Sunny Isles, FL \$2.2MM

Project Engineer- Estimator

Jan 2015- June 2015

Charlie Frymyer Paving, Florida

- Assist with the review process of the submittals.
- Prepare project construction schedule.
- Prepare and monitor RFIs.
- Prepare, submit & monitor estimates for land development projects.
- Analyze drawings, specifications, and other contract documents to ensure completeness and accuracy of the bid.
- Attend pre-bid meetings.
- Compare and analyze vendor proposals.
- Suggest solution to a conflict based on value engineering and availability of materials.
- Responsible for quantity take-offs of land development projects ranging up to \$2 Million.
- Effective coordination with all the bidders.

MEMBERSHIPS & CERTIFICATIONS

- Occupational Safety and Health Administration 30-Hour Safety Engineer
- Member of American Society of Civil Engineers (ASCE)
- Member of Sigma Lambda Chi Society of Construction Managers.
- Member Alumni Associations: Florida International University, Miami, Florida,