

Mario Dunn
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Summary:

A highly motivated and ambitious Project Management Professional, experienced in complex projects and organizational efforts for oil and gas, engineering, project management, project controls and construction including Exploration and Production, Pipeline, Facilities and Operations.

Certifications / Skills

- PMP - Project Management Professional , Karrass Effective Negotiating - Dr. Chester L. Karrass
- MS Project / MS Office Suite / Primavera P6 / Crunchtime OSHA 30 Hour-Construction Site Health & Safety Timberline / Project Compass / SAP / Icarus
- Oracle, SIEBEL / AspenTech / TOAST/ACCE / Hard Dollar / K Base 49 Code of Federal Regulations (49 CFR)/Kronos
- Strategic Leadership & Communication Certification Engineer/Procure/Construction Manage / Inspect
- 16 Years Oil and Gas Experience AspenTech - Capital Cost Estimator Certification
- Pipeline facilities, p6, construction, scheduling, large scale engineering and construction projects, linear pipeline projects, multiple facilities, compression, metering, multiple construction spreads, time sensitive, pipeline system maintenance, projects, Microsoft project schedule software, project scheduling, pipeline system, pipeline maintenance projects, project baselines, project schedules, construction, pipeline facilities BOF

- ITIL, JIRA.

Education:

University of Maryland
Okinawa, Japan
Graduated: 2008

Masters of Science - Applied Physics

University of Maryland
Okinawa, Japan
Graduated: 2006

Bachelor of Science -Electronic - Engineering

DFI Energy, LLC - Houston, TX
Present

April 2018 -

Telecomm Construction Project Manager Cameron LNG Gas Liquefaction Project | Midstream

- Managed directed, and coordinated all aspects of substation or OHRFID transmission lines projects, this could be either greenfield or brownfield projects. Accountable for managing the overall project scope, schedule, cost and risk management as well as establishing and maintaining a professional and satisfactory relationship with subcontractors, regulatory agencies, partners and other stakeholders.
 - Managed quality, scope, schedule, cost, communication, resource issues, risks, and customer satisfaction Modifications of Master Lease Agreements-MLA" s..
 - Served as single-point-of-contact by establishing, maintaining and managing customer, subcontractor, and joint venture partner's expectations.
 - Prepared proposals, assisted in presentations and participated in contract negotiations, Master Service Agreements-MSA's..
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- Reported project status and performance data as required to management, project sponsors and

other stakeholders via JIRA, Trello and other business tools.

- Planned, monitored, and controlled the projects throughout their life-cycles (bid, contract award, engineering/design, procurement, construction, closeout).
- Confirmed deliverables and services are being provided to the client's satisfaction.
- Led the running of Transmission, Distribution and Substation Projects.
- Knowledge and application of Project Management processes & Financial Management.
- Managed Electric Power Delivery Projects.

CARNIVAL CORPORATION

PROJECT TRIDENT (Industrial Construction) Doral, Florida

03/2017 -

03/2018

Senior Project Manager (Contractor)

- Safely led a team of 28 direct reports and 300+ contractors for our high profile industrial & technology partners/clients large-scale Commercial Construction Projects ranging from \$35M-\$150M.
- As Executive Project Manager I developed and executed a service mode Mn coordination with the Head of PMO as it relates to Pre construction, construction management, estimating, schedule management, design process management, cost management, document control, administration. Maintained P&L responsibilities, developed, managed and oversaw key financial components of approved financial plans, budgets, and multi-year forecasts minimizing risks, variances, and maximizing division revenue and margins.

Responsibilities:

Oversaw pre-construction planning with design team and contractors, projected budgets. Reviewed and approved the phasing and construction plan developed by the owner/contractor.

Supported the review design and construction drawings against project requirements.

Provided regular progress updates on all activities.

Prepared and submitted weekly / monthly project reports and dashboards to internal and external stakeholders.

Maintained close relationships with project stakeholders and support technical activities.

Provided hands on leadership for all build projects and ensured they are executed and completed in a timely manner and on budget profitably; directed, measured and reported progress towards project goals; developed new markets.

Actively participated in the preparation of cost and schedule reviews and peer review activities. Procured vendors and contractors for best pricing, efficiency and/or time savings for projects; ensured that procurement of materials, supplies and equipment meets project needs.

Supported client with contractor development and overall purchasing strategy. Responsible for execution of defined strategy.

Conducted kick off and regular meetings with key project stakeholders (architects, engineers, suppliers, contractors).

Oversaw the activities of the teams; managed, trained and coached individual employees while guiding them to reach their potential and providing constructive feedback for employee development; reviewed incoming candidate resumes, interviewed, and strategically hired new team members based on department/regional staffing needs.

Helped to establish the success criteria of the project, including time, cost, technical, and quality performance parameters.

Supported the review process of RFPs, RFPs / RFQs in concert with cost controller for alignment within cost budgets. Planned and worked with executive management to develop long term plans for the organization around the growth and development of construction. Collaborated with development team leaders towards a common goal; streamlined the project delivery process where needed; reviewed progress of buy-out, submittals, construction schedule and performance on all projects.

Ensured safe incident free compliance with all organizational systems, programs, training, policies, and

procedures as required and complied with relevant legal mandates. Provided guidance and support to all levels of our construction teams and continually refined our safety program, both for self-protection and the protection of other employees, by reading and abiding by all requirements in the Safety Manual and Injury Illness Prevention Program (IIPP).

Identified unsafe practices, elevated as required and implemented Stop Work Authority if necessary. Identified and ensured that the appropriate line manager is aware of quality, safety, health and environment issues.

Carried out all responsibilities in an honest, ethical and professional manner.

Acted as the project PEP coordinator and closely coordinated with the shared service PEP coordinator on the production of the project PEP.

Developed project specific focus areas and details.

Attended project related meetings with project stakeholders, presented power points, and served as subject matter expert for clients.

Maintained the PEP work plan and reported progress on a regular basis.

Monitored and managed scope changes, and brought all schedules and cost changes to client Project Managers for final approval.

Resolved contractor claims / issues and provided recommendations.

Conducted regular on site visits and reviewed construction work.

Developed and provided core information and input for gateway reviews as required.

Monitored performance of project stakeholders and recommend corrective actions.

Identified ways in which project management products and services can be improved.

Captured lessons learned and best practices.

Supported clients with operations to prepare for move management and transition of ownership. Validated all as-built drawings have been received and catalogued.

Validated all open items related to the contractors have been closed out.

Handled various other duties as requested by the Client and Executive team

Leading teams of Project Managers, provided oversight and ensured execution of the PMO governance and stage gate process for all projects. Closely interacted with all Operational Leadership Team (OLT) members and their respective functions to establish the budget, set priorities, and execute on requirements.

Presented project status/issues/risks to the Executive Leadership Team (ELT) members and provided recommendations on project direction. Worked closely with Portfolio Management, R&D, PMO and site focus management to provide support for all capital initiatives defined by the leadership team. Worked with the PMO group during concept phase to provide scoping, scheduling, and cost information for requirements for implementation.

- Provide coordination and management for construction projects. Coordinating with internal
- departments, vendors, contractors, and designers to construct a 47,000 sq/ft project on time and within budget. Manage the construction workflow process starting in the project origination phase, to include estimating, negotiation, contracting, buyout, construction administration, financial management and closeout.
- Meet with project owners and internal customers to determine project requirements, manage owner
- satisfaction, and take immediate action to respond to problems and concerns. Manage project work site, clarify scope of work, and prepare cost estimates and proposals review while leveraging experienced cost savings efforts.
- Manage project field work within the construction baseline scope, budget and schedule. Establish, monitor, communicate and maintain project schedules utilizing contemporary scheduling methods.

Develop and implement strategies to self-perform and to outsource the various aspects of a project to achieve the projects objectives of price, schedule and quality.

- Negotiate contracts, subcontracts and purchase orders to assure that all project goals are being

addressed. Proactively identify issues that could lead to problems and facilitate solutions; conduct and document project progress meetings. Determine and implement the appropriate level of project

- Manage project costs to ensure budgets are maintained. Document and manage changes in the work to ensure the interests of all stakeholders in the project are reasonably met. Ensure all aspects of the project are compliant with all contract terms and legal requirements that govern the project and the community in which the project(s) takes place.

Bureau Veritas North America (Oil and Gas Operator) Houston, Texas

Senior Project Manager / Director - Construction, Power, Utility, Oil & Gas midstream, energy, and chemical division.

2011-Mar 2017

Industry Division.

**Oil refinery construction/estimating:
Senior Project Manager**

Tasks And Responsibilities

As Senior Project Manager for our Oil Refinery Construction Site Project Engineering team. The team delivers successful projects in sustainable oil refinery construction with unmatched consistency, exceptional expertise, extraordinary quality, and unparalleled customer service. I have Program Management-level experience with XL and XXL projects exceeding \$50M. I report directly to the Vice President of Project Management and Engineering, and manage large scale oil refinery capital investment on behalf of Bureau Veritas Client Owner Operators. I'm experienced with managing all disciplines, including construction, and will liaise with EPC contractors to complete work.

Major Tasks

- Managed project bid startup including review and analysis of all drawings and RFP specifications, set up of master template, and staff/team communication. Scoped project and created list of subcontractors, trades, materials needed. Wrote scope sheets.
 - Created and sent bid invitation to, and obtain bids from, subcontractors, subcontractor competition, specialty trades, and supply houses. Negotiated price and confirmed subcontractor participation. Created estimate template incorporating TBG and client SOVs, and manage SOV review.
 - Maintained project correspondence, documentation, and revisions.
 - Provided recap to senior management and sales including preliminary costs vs. hard bid costs, competition, schedule, cost spread, and subcontractor risk.
 - Responded to RFPs following TBG checklist.
 - Managed project startup process including handoff meeting, drawing log, contractor and subcontractor notification, project management sub-list, printed plans, permits, and follow-up on builder's risk quote and bonds.
 - Developed and implemented new purchasing strategies to deliver ongoing cost reductions and process simplification.
 - Maintained relationships with subcontractors and suppliers.
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- Established new relationships with subcontractors and suppliers to ensure adequate resources for all projects and continually improved pricing and quality of work.
 - Negotiated pricing contracts with subcontractors and suppliers.
 - I offer 15+ Years of Commercial Estimating Experience. I bring to the table a demonstrated track

record of successful construction estimating on projects of \$50,000,000 or more. My strong ability to analyze numerical information and construction plans and drawings with the purpose of determining project requirements and budget are a valuable asset. Additionally a high level of detail orientation, documentation, and reporting skills.

- Strong communication skills with work teams, project managers, vendors, clients, building owners, and senior management.
 - Steady Track record of focus and emphasis on quality. Strong computer skills including MS Excel, iSqFt, and On Screen Take Off.
 - Accountable for the delivery of highly complex oil & Ing refinery technology Capital Investments (>\$50MM) or higher with strategic importance to shareholders.
 - Maintained a close working relationship, with global business management in order to define, plan, budget, and execute required capital investment. Support FEL 1 and execute FEL2 through cold commissioning.
 - Led an international, diverse engineering team in such way to define a project to the set Business Strategy and goals
 - Ensured, self accountable for, that he project follows the defined stage gate process.
 - Managed the implementation of complex oil refinery construction capital investments. This includes concept development, extended basic engineering, process optimization, technical and economic evaluation of alternatives, scope definition and control, estimating, cost control, scheduling, ensuring schedule compliance, detailed engineering and design, compliance with engineering, safety and environmental standards and procedures, global procurement of goods and services, overall supervision of construction and preparation of information for submittal of environmental permit applications.
 - Identified requirements, reviewed and secured the necessary engineering disciplines, engineering services, procurement and construction support to execute the capital plans and/or the assigned projects (internal and/or outsourcing) EPC/EPCm.
 - Worked with international contractors in an EPC/EPCm project structure.
 - Established and maintained effective relationships with the many international support groups within project execution teams, as well as capital projects and their assistance in project execution.
 - Participated as chairperson on Project Steering Committees, served as local point between Project Team and Steering Committee on project issues and decisions as well as program director.
 - Implemented and guided the usage of preventive claims management techniques .
 - Worked in Chemical Engineering environment for over 15 years managing refinery investment projects
 - Proven track record in delivering international and national projects > \$50 MM
 - Excellent knowledge of the respective technology combined with operation and technology experience.
 - A broad and sound understanding of complex oil refinery project execution principles and design of the discipline activities.
 - Excellent Technical skills about relevant local and global standards.
 - Working understanding of CapEx and OpEx business principles and procedures to benefit cost-related aspects of project management.
 - Good communication skills and leadership to steer international and multicultural and multilocation teams
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- Experienced with ground up oil refinery construction processes and knowledge of the local municipalities as it is beneficial because of the close contact maintained with Zebra Technologies customer base on many projects.
 - Strong organizational skills. Excellent English language skills both written and oral.
 - Willingness to take over a high degree of accountability and ownership in projects and deliver profit margins to all stakeholders.
 - Willingness to travel and take international assignments.

Utilized Que\$tor and Aspen Capital Cost Estimator to prepare Detailed and Conceptual estimates for both Greenfield and Brownfield Central Processing, Gathering and Distribution facilities expansions and new

developments for offshore, international and domestic projects.

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- Present Estimates, Assumptions and Basis to management
- Capture production reports from field personnel in order to create “best case”⁵⁵ scenarios for new field developments.

GAS PROCESSING:

- Increased the production capacity by improving performance and overseeing production controls, operated oil and gas fields in a profitable and optimal manner.
- Supervised production operations and insured production targets are achieved.
- Led the production teams forecasting, planning and delivery of produced volumes in accordance with company gas processing procedures for amine, cryo, TEG, dehydration methods.
- Developed new strategies to increase production with safe and cost-efficient methods.
- Ensured the company site personnel follow the HSE policy and that corrective measures are taken in a timely manner.
- Developed and managed budget and operational expenses, oversaw bid proposal packages and subcontractor agreements. Provided cost and risk management.
- Built ongoing relationships with key members and functional managers within the organization.
- Took corrective actions to rectify variances.
- Managed the commissioning and startup of new gas processing projects and plant modifications to ensure compliance with standards, specs and contract terms and conditions.
- Managed field production assets to ensure optimum exploitation and administering the resources to operate and maintain all surface facilities to ensure optimum availability of oil production around the clock in a safe and environmental friendly manner.
- Ensured proper implementation of approved reservoir management and monitoring programs.
- Directed the planning and execution of maintenance & major shutdowns and approving plans, tender packages, bid evaluation, and recommending contract awards as appropriate.
- Effectively maintained internal and external communications with a broad variety of engineering disciplines and management.

Project controls:

- Create Cost flows and resource loaded schedules for Asset Managers to better understand realistic durations and project requirements
 - Develop integrated schedule for Drill-Frac-Completions, Operations and Midstream for optimized Asset Management
 - Create and manage schedule for Operations, encompassing Drilling, Completions, CPF/CGF Construction, Artificial Lift, Air Quality Projects, Automation, Water and Power Projects
 - Implement, administer and maintain cost control processes to track and report project budgets, commitments, expenditures and forecasts
 - Produce expenditure phasing, cash flow reports using SAP
 - Audit contractors for invoicing accuracy once anomalies in incurred cost arise
 - Recommend corrective action and assist in the development in recovery plans
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- Provide full Cost Engineering, Project Analytics and guidance to Project Managers- provide trending analysis using earned value, rules of credit, SPI (Schedule Performance Index,) CPI (Cost Performance Index,) etc.

Bureau Veritas Operating (Oil and Gas Pipeline Operator / Hydrocarbon Refinement), Houston, Texas
Operations Manager/Estimator - Concept Development Engineering **Oct 2009 - Jun 2011**

Estimating:

- Prepare conceptual and detailed estimates for Pipeline, Facilities and In Plant liquids and gas projects
- Work with engineering, construction and project management personnel to prepare estimates assigning construction and engineering workforces, equipment, and material bulks to facilities and pipeline activities to meet project requirements
- Identify field production in order to determine expansion feasibility to support commercial agreements

- Produce cost curves for pricing metrics for historical data archival and analysis comparison reports
- Review design scope criteria and quantities for completeness and reasonableness, coordinate with stakeholders to develop additional estimating bases when information is incomplete
- Coordinate and establish scoping requirements for the overall cost estimate for discipline or other specialty, and coordinate the timely, systematic and complete acquisition of scope definition and related data.
- Prepare basis and assumption documentation
- Demonstrate understanding of established cost indices, escalation calculations, and projections

Project execution:

- Participate in contractor mobilization to ensure all required equipment and machinery was being utilized
- Ensure all deliveries were documented and all materials are tagged and accounted for
- Lead safety meeting to ensure the company's "Target Zero" culture was being met
- Track KPIs to identify deficiencies in project execution
- Maintain constant communication with major stakeholders to ensure the scope of work is being met and constructed per specification as well as in accordance with regulatory standards

Bureau Veritas Corporation (Oil and Gas Operator), Houston, Texas
Field Service Engineer / Project Controls Lead - Keystone Project Services
2009

Jul 2008 - Oct

Project controls:

- Implement Project Management Practices and heuristics to perform project controls and reporting initiatives
- Use the Critical Path Method to create Cost Breakdown Structures and Work Breakdown Structures and ensure logic behind those elements
- Appraise project cost and schedule performance, responding to any requests related to cost, schedule and
- Provide preliminary risk assessment and related to the Procurement activities assumed by the proposed Prime Contract, Provide a preliminary strategy for Procurement Execution including any mitigation of risk assumed by the proposed Prime Contract.
- Developing, administering, reporting owner's integrated project schedule addressing engineering, procurement, fabrication/construction, installation and startup/commissioning phases
- Provide status updates and reporting all owners' project activities
- Reporting and analyzing schedule variances against baselines

Cost engineering:

- Measure and Report Cost Against Project Baselines Using Earned Value Techniques and S-Cutes
- Report Project Health to all Necessary Stakeholders
- Integrate Contractor, Engineering, and Project Management Team's Schedules and Cost Initiatives
- Identify Key Performance Indicators and Ensure Risk Mitigation Recovery Actions Are Implemented

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Breakdown Structure and Project Execution Plan

- Identify Key Performance Indicators Associated with Project Cost Control
- Advise Project Sponsors of Risks that May Affect Project Profit, Costs, and Client Relations
- Assist in the Creation of Work Breakdown Structures (WBS), Development of Schedules and Cost Breakdown Structure (including resource loading) for WBS-CBS Elements
- Collect and Compile Progress and Cost Data, and Develop Cost-Control and Schedule-Control Worksheets and Reports for Review by the Project Delivery Team

Bureau Veritas (Petrochemical Refinement), Houston, Texas
Field Service Engineering - Project Services

Mar 2007 - Jun

Engineering support:

- Provide Engineering Project Management Services for design review and project definition

- Provide technical support and troubleshooting to the organizations in the areas of pipeline operations, rotating equipment, equipment debottlenecking and safety/integrity/regulatory compliance, etc.; and to a lesser extent gas processing (NGL removal) and gas treating.
- Prepare project scopes (commercial, integrity, maintenance related, etc.)
- Ensure projects are designed and constructed in accordance with the Company guidelines, industry Codes and regulatory agency requirements to meet necessary functionality and performance requirements.
- Participate in reviews of designs prepared by outside engineering contractors and vendors

Bureau Veritas (Oil and Gas Operator / On Land Drilling Contractor), Alberta, Canada Engineering Project Services
Jan 2006 - Mar 2007

Engineering support:

- Lead Rig Startup team and Regional Project Management team in developing and implement the Rig Startup and Execution Plan.
- Organize, facilitate and monitor installation of required equipment for Well Operations (e.g. Drilling, Completion and Artificial Lift Services) regarding the equipment/machinery supply of the pad as well as assist in artificial lift selection based upon forecasted well production. (Rod Pump, Jet Pump, Plunger and Gas Lift)
- Participate in the selection of rig 3rd party services and equipment contracts (e.g. MWD Fracking, Completions, Mud logging, Casing, Cementing, etc.)
- Implement vendor/resource management practices during project execution to ensure proper workflow
- Participate in equipment quality assurance work for owner, operator and 3rd party provided equipment.
- Participate and contribute to on-going risk identification and mitigation efforts for the rig intake
- Report production forecast through “type curves⁵⁵ on “base “ and “wedge” wells

Project planning:

- Assist in field development strategy to optimize hydrocarbon recovery
- Develop Project Management Plan by Identifying Stakeholders, Identifying Risks, Performing Quantitative and Qualitative Risk Analysis, Developing Communication Plan, Responsibilities Matrix, and Attaining Knowledge of the Projects Existing Documentation and Infrastructure

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Consulting, construction Management and Inspection firm)
Austin, Texas
Project Manager
2006

Jan 2005 - Jan

Project management:

- Ensure Project is in Alignment with the Details of the Project Charter and the Organization’s Strategic Objectives
- Implement Capital Projects Management Plans throughout all aspects of the project

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Contract Law

- Demonstrate Leadership in the Development of the Project Management Plan and Project Charter
- Ensure the Company Policies on Information Technology, Confidentiality, Employment, Discrimination and Safety are Adhered to
- Ensure all Company Policies, Procedures, and Codes of Ethics are Enforced
- Monitor and Control Project Activities and Work Packages
- Identify and implement opportunities to improve process efficiency and reduce project life cycles and costs
- Possesses a Strong Understanding Communications Between Project Teams (engineering, permitting, survey, construction, startup, commissioning)
- Accurately Evaluates and Reports Project Performance to Project Management Office and Project

Sponsors

- Provide Mentoring/ Ensure Companies⁵ Safety, Health, and Environmental Plans are Implemented
- Ensure Conformance of Corporate Documentation and Procedures for Capital Funding, Project Budgeting Requirements, and Cost Control
- Provide detailed Project Reporting Ensuring The Companies Strategic Initiatives are “on target
- Ensure the Company Policies on Information Technology, Confidentiality, Employment, Discrimination and Safety are Adhered to
- Implement Integrated Change Control When Changes in Plan Occur (Corporate Approved Change Directives)
- Ensure Quality Assurance and Quality Control Practices are Applied

United States Marine Corps / HS&A (Engineering, Procurement, Construction Management) Okinawa, Japan ,Iraq / Afghanistan.

**Sergeant E-5 / Project Manager
2003 - Jan 2006**

Feb

United States Marine Corps / HS&A (Engineering, Procurement, Construction Management) Okinawa, Japan, Iraq / Afghanistan.

**Corporal E-4 / Assistant Project Manager
2003**

Oct 2001 - Feb