

JAIME JOSE CORDONES

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Professional Summary

PROFILE

Agronomy Engineer, 20 years of experience in management of processes associated with construction projects, public works, privates, public and services administration. References available upon request.

- Construction project Inspection, monitoring, management and administration of contracts, Internal audits and perceptual control
- Labor and foreman
- Quality assurance standards ISO Guide 25, ISO 9000, including Document management, implementation and continuous improvement
- Computer skills: Microsoft 2010: Word, Excel, Power Point, Outlook, Microsoft project, Lulo Win, Photoshop
- Excellent attitudes for personal and inter-institutional relations and communication, strategies for the detection of needs, empathy, entrepreneurship, Vision and teamwork

Skills

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| § Knowledgeable of all phases of concrete construction, as well as all related construction | § Ability to resolve conflicts |
| § Knowledge of installation of rebar and post tension systems | § Ability to read and comprehend documents such as blueprints and construction drawings, safety rules, operating and maintenance instructions, and procedure manuals |
| § Line and Grade experience | § Ability to exert heavy physical effort, handling average weight objects up to 50 pounds |
| § Ability to exert physical effort, handling average weight of objects up to 50 pounds | § Ability to kneel, stoop, crouch, balance, climb or crawl |
| § reading and interpreting construction documents | § Ability to correctly rig and hoist material and signal cranes |
| § Understands the abbreviated and common construction terms for the equipment and materials used | § Ability to work at heights |
| § Ability to apply concepts such as fractions, percentages, and proportions to practical situations | § Ability to calculate mathematical figures such as addition, subtraction, multiplication and division |
| § Ability to direct work and evaluate strengths and weaknesses of co-workers | § Ability to work with others in a team environment |
| § Capable of leading a group of co-workers on a | § Ability to signal, rig and hoist to move materials, |

Work History

General Foreman 01/2020 to 05/2020

Southeast Concrete Construction – Miami, FL

The Craftsman, under the direction of the Finisher Foreman/Lead assignments related to concrete placement, finishing, curing and cutting, based on the proper selection of equipment, materials and finishing sequence needed to deliver an acceptable end product.

Finisher, Carpenter General Foreman and Post Tensi 06/2016 to 01/2020

JAM Shell Concrete – Miami, FL

Direction and supervision to assigned foremen of crews. competent in all facets of constructing, erecting, stripping, and/or repairing structures of steel, wood or plywood.

Site Operations, Regulatory Compliance and Cost - Productivity Oversight

Finisher General Foreman 04/2013 to 06/2016

H & H Construction Group – Miami, FL

Read the plans and responsible for all facets of concrete placement, finishing and curing. Provides direction and supervision to assigned personnel, regularly required to drive vehicles and must comply with Company and DOT regulations.

Labor General Foreman and Carpenter 07/2010 to 04/2013

The Next Concrete Inc – Miami, FL

Read Plans, Directs and Assists with General Labor Duties: Supply Chain Logistics: Tracks deliveries, addresses issues with the delivery of materials and assists in determining where materials and equipment are placed in the lay-down area.

Engineer Civil Chief III 07/1993 to 05/2010

Government Infrastructure - Ministry Of Agriculture – Barquisimeto, Lara

Planning, Supervision, coordination, administration and project control of public works, technical reports. Measurements, cost analysis unit, budget, reimbursement. Blue print Reading. Quality control in plants and mines. Laws, rules & regulations, formats and documents associated to works contracts. Management of HSE and ISO 9000 standards. Evaluation of the performance of contractors.

Education

High School Diploma 08/1985

Lara High School - Venezuela

Associate of Science:  Bachelor's Degree For Five-year University 05/1992

