

**CAREER PROFILE**

Result-oriented and highly motivated professional with experience in Construction Management with emphasis on Development, Project Management and Field Supervision. Experience in Pre-Construction, Scheduling, Change Management, and Cost Engineering processes.

**WORK EXPERIENCE****SEP 2019 – MAY 2020 FORMCRETE.LLC****Doral, Florida****Elan Downtown Doral**

Projects consisting of the construction of four residential buildings (nine stories) and one parking building (seven stories). Project cost ranging around \$20,000,000 (shell).

**PROJECT MANAGER**

- Maintain the project's budget and work with the project's controller managing the project costs
- Manage and record information on changes in the contracts, including RFIs, bulletins, construction directives, existing conditions, and unforeseen conditions. Prepare an analysis of the documents affected by the changes to be used a back-up documentation for change orders
- Supervise and manage the preparation of change orders in collaboration with the main office of the company
- Ensure the proper process and documentation for all contract changes is followed and maintain logs for monthly reports
- Lead the weekly schedule review with the job site team to create the exposure and recovery plans
- Identify potential changes, communicate with the main office/GC
- Assist subcontractor meetings ones a week
- Track and monitor timely issuance of RFI's and submittals
- Assist in the payment application process with the main office
- Schedule daily/weekly all the pours to provide concrete, pumps and finishers
- Control codes rebar requisition to rebar detailer for future production
- Post-tension cables requisition for future assembly
- Schedule deliveries of Materials, Rebar, Post tension cables, Shoring and Reshoring materials, PERI Returns
- Materials requisition in need for job site
- Approval of all the rents invoices
- Track on time & budget the shoring and reshoring material rent (PERI)
- Daily reports emission
- Ensure timely completion of punch list items and submittal of close outdocuments

**NOV 2017 – SEP 2019 FORMCRETE.LLC****Miami, Florida****Casa Grove**

Projects consisting of the construction of a residential building (thirteen stories). Project cost ranging around \$10,000,000 (shell).

**PROJECT MANAGER**

- Maintain the project's budget and work with the project's controller managing the project costs
- Manage and record information on changes in the contracts, including RFIs, bulletins, construction directives, existing conditions, and unforeseen conditions. Prepare an analysis of the documents affected by the changes to be used a back-up documentation for change orders
- Supervise and manage the preparation of change orders in collaboration with the main office of the company
- Ensure the proper process and documentation for all contract changes is followed and maintain logs for monthly reports
- Lead the weekly schedule review with the job site team to create the exposure and recovery plans
- Identify potential changes, communicate with the main office/GC
- Assist subcontractor meetings ones a week
- Track and monitor timely issuance of RFI's and submittals
- Assist in the payment application process with the main office
- Schedule daily/weekly all the pours to provide concrete, pumps and finishers
- Control codes rebar requisition to rebar detailer for future production
- Post-tension cables requisition for future assembly
- Schedule deliveries of Materials, Rebar, Post tension cables, Shoring and Reshoring materials, DOKA Returns
- Materials requisition in need for job site
- Approval of all the rents invoices
- Track on time & budget the shoring and reshoring material rent (DOKA)
- Daily reports emission
- Ensure timely completion of punch list items and submittal of close outdocuments

**OCT 2015 – NOV 2017 AREDA CONSTRUCTION Inc.**

**Miami Beach, Florida**

**Ritz Carlton Residences**

Projects consisting of the construction of a residential building (ten stories). Project cost ranging around \$31,000,000 (shell).

**PROJECT ENGINEER**

- Supervise and manage the preparation of change orders in collaboration with the main office of the company
- Identify potential changes, communicate with the main office/GC
- Assist subcontractor meetings ones a week
- Track and monitor timely issuance of RFI's and submittals
- Schedule daily/weekly all the pours to provide concrete, pumps and finishers
- Control codes rebar requisition to rebar detailer for future production
- Post-tension cables requisition for future assembly
- Schedule deliveries of Materials, Rebar, Post tension cables, Shoring and Reshoring materials, ALCINA Returns
- Track on time the shoring and reshoring material rent (ALCINA)
- Daily reports emission

**OCT 2014 – OCT 2015 AREDA CONSTRUCTION Inc.**

**Miami Beach, Florida**

**Peloro Condominium**

Projects consisting of the construction of a residential building three towers (eighth stories). Project cost ranging around \$17,000,000 (shell).

**PROJECT ENGINEER**

- Supervise and manage the preparation of change orders in collaboration with the main office of the company
- Identify potential changes, communicate with the main office/GC
- Assist subcontractor meetings ones a week
- Track and monitor timely issuance of RFI's and submittals
- Schedule daily/weekly all the pours to provide concrete, pumps and finishers
- Control codes rebar requisition to rebar detailer for future production
- Post-tension cables requisition for future assembly
- Schedule deliveries of Materials, Rebar, Post tension cables, Shoring and Reshoring materials, PERI Returns
- Track on time the shoring and reshoring material rent (PERI)
- Daily reports emission

**EDUCATION**

2002-2007

University of Camaguey Ignacio Agramonte  
BSc Civil Engineering

Camaguey, Cuba

**CERTIFICATIONS AND MEMBERSHIPS**

- March – Present: Self Study: Engineer in Training Test (EIT)
- November 2012 – October 2013: Miami Dade College English Course
- Jan 2013 – December 2013: AutoCAD Basic-Advanced Skills at Coral Park School
- Jan 2008- March 2008: Informatics and Automation Management Project with Microsoft Project 2000
- May 2008 – December 2009: Quality Management Course, Programming and Budget Course

**SKILLS AND QUALIFICATIONS**

- Proficient in Microsoft Office, Procure, Bluebeam, Microsoft Project, AutoCAD
- Excellent Spanish and English language skills, both orally and in writing with the ability to communicate clearly and concisely
- Ability to multitask and supervise multiple activities. Able to meet deadlines; with the flexibility to shift priorities simultaneously
- Excellent mentoring skill with emphasis on employee growth and development

**REFERENCES**

**Available upon request.**